

Bright Futures Family Counseling

1400 Preston Road, Suite 400, Plano, Texas 75093

1333 W. McDermott, Allen, Texas 75013

972-665-9835 Office ** 972-665-9915 Fax



APPOINTMENT SCHEDULE POLICY AGREEMENT

We are committed to providing all of our patients with exceptional care. As many of you may know; we have an extensive waiting list for appointments. So when a patient cancels without giving enough notice, they prevent another patient from being seen.

Please call or text us on the office cell number at (972) 802-5767 by 6:00 p.m. on the day prior to your scheduled appointment to notify us of any changes or cancellations. To cancel a morning appointment, please call our office by 2:00 p.m. on the day prior to your scheduled appointment. If prior notification is not given, you will be charged \$50 for the missed appointment.

Please sign below to consent to these terms.

Client Signature (Client's Parent/Guardian if under 18)

Today's Date